

Rental Property Information Form

for Massachusetts Listings (MLSPIN)

Overview

Step 1: Property Information Form

Step 2: [Acknowledge Receipt of MA Agency Disclosure Form](#)

Step 3: [MLS Listing Agreement](#)

Step 4: [Provide Photos](#) (on Property Information Form or [here](#))

Wrong Property Type?

- [Single-Family](#)
- [Condominium](#)
- [Multi-Family](#)
- [Land](#)
- Rental

[Click to Return to MLS Listing Processing - Home](#)

Instructions

*Web Form: Required fields are marked with an *. Your progress is saved automatically within your web browser. Press Submit button at the bottom to complete the form and continue to the next step.*

PDF Form: Click "Print Form" at the bottom for a .pdf version. Required fields are highlighted in red. To save progress, click File -> Save As. E-mail completed form to djdemers1@gmail.com, or fax to 877-893-6566.

Owner Information

Name	_____	Co-Owner	_____
Phone	_____		
E-mail	_____		
Other Contact Details	_____		
Address (if other than Property Address)	_____		
City	_____	State	_____
Zip	_____		

Property Listing Information

Monthly Rent Price	_____	Listing Start Date	_____
Street Address	_____		
Unit	_____		
City	_____	Zip	_____
Subdivision / Neighborhood	_____	Area	_____

Grade School	_____	Middle School	_____
High School	_____		
Driving Directions	_____		

These fields will generally populate automatically from public records, with the exception of zoning.

Annual Taxes	_____	Tax Year	_____
County Assessed Value	_____		
Present Zoning	_____	Book	_____
Tax ID Number	_____	Page	_____

Type	Single Family	Attached (Townhouse/Duplex)	Condominium
	Apartment	Mobile Home	Farm

Also For Sale? <small>Yes</small>	First Month Required? <small>Yes</small>	Last Month Required? <small>Yes</small>	Insurance Required? <small>Yes</small>
No	No	No	No

References Required? <small>Yes</small>	Association ? <small>Yes</small>	Term of Rental (Months)	Security Deposit \$
No	No	_____	_____

Date Available	Smoking Allowed? <small>Yes</small>
_____ Month Day Year	No

Rental Terms	Lease	Tenant at Will	Short Term
	Lease Option	Rent to Own	Other

Pets Allowed?	No
Yes	
Yes w/ Restrictions	

Pet Restrictions Allow	Cats Only	Small Dogs (25 lbs.)	Negotiable
Cats	Breed Limitations	Species Limitations	Other
Small Pets			

Unit Floor Level

Living Area	_____	Sq. Ft. Includes Finished Basement?	Yes
			No

Living Area Disclosures _____

Approx. Lot Size (Acres)	_____	Street Frontage	_____
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Rent Fee Includes

Heat	Hot Water	Electric	Gas
Water	Sewerage Disposal	Refuse Removal	Snow Removal
Recreational Facilities	Grounds Maintenance	Tennis Court	Swimming Pool
Extra Storage	Dock / Mooring	Beach Rights	Garden Area
Playground	Cable TV	Occupancy Only	Furnishings
Air Conditioning	Club Room	Laundry Facilities	Parking
Paddle Tennis	Security	Valet Parking	Other

Year Built**Year Built Description**

Actual	Approx.	Certified Historic
Renovated Since	To Be Built	Under Construction
Unknown / Mixed	Fnsht Never Occpd	

Laundry Description

Common	In Building
In Unit	Off-Site

Additional Information**Waterfront?**

Yes	No
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Distance to Beach (not required)

0 to 1/10 mile	1/10 to 3/10 mile	3/10 to 1/2 mile	1/2 to 1 mile
1 to 2 miles	Unknown	Unspecified	

Garage Spaces**# Parking Spaces****# Fireplaces****Basement?**

Yes	No
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Heating

Central Heat	Forced Air	Hot Air Grvty
Hot Wtr BB	Electric BB	Hot Water Radiators
Steam	Radiant	Heat Pump
Space Heater	Floor Furnace	Humidifier
Oil	Gas	Electric
Propane	Wood	Extra Flue
None	Hydro Air	Geotherm. Hat
Active Solar	Grnd Heat Pump	Hydronic Radiant
Passive Solar	Wind	Other

Lead Paint (Max. of 2)

Yes	None	Certified Treated
Unknown		

Total Rooms**# Full Baths****# Bedrooms****# Half Baths****Additional Information (continued)****Year Round? (not seasonal)**

Yes	No
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Area Amenities	Public Transport.	Shopping	Swimming Pool
	Tennis Court	Park	Walk / Jog Trails
	Stables	Golf Course	Medical Facility
	Laundromat	Bike Path	Conserv. Area
	Highway Access	House of Worship	Marina
	Private School	Public School	T-Station
	University	Other (See Rmrks)	

Water View?

Yes	No	Unknown	Unspecified
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Exterior Features

Porch	Porch - Enclosed	Porch - Screened	Deck
Deck - Roof	Deck - Wood	Deck - Vinyl	Deck - Composite
Patio	Patio - Enclosed	Covered Patio/Deck	Balcony
Pool - Inground	Pool - Above Ground	Pool-AboveHeated	Pool-IngrndHeated
Cabana	Tennis Court(s)	Gutters	Hot Tub / Spa
Storage Shed	Barn / Stable	Paddock	Greenhouse
ProfLandscaping	Sprinkler System	DecorativeLighting	Screens
Fenced Yard	Satellite Dish	Gazebo	City View(s)
IntegPestMgmt	WtrConservLandscp	Fruit Trees	Garden Area
Guesthouse	Horses Permitted	Invisible Fence	Kennel
Outdoor Shower	SlrPwrAreaLighting	Stone Wall	CisternWtrStorage
ET Irrig Controller			

Garage Description

Attached	Detached	Under
Carport	Garage Dr Opener	Heated
Storage	Work Area	Side Entry
Insulated	Carriage Shed	Barn

Parking Features

Off-Street	Rented	Tandem
On Street Permit	Assigned	Deeded
AvbleForPurchase	ImprovedDrwy	Stone / Gravel

Road Type

Public	Private	Paved
Unpaved	PublicMaintained	Priv Maintained
Cul-de-Sac	Dead End	

Interior Features

Central Vacuum	Handicap Equipped	Security System	Cable Available
Elevator	Intercom	Single Living Level	Indoor Pool
Wired for Surround Sound	Other		

Appliances

Range	Wall Oven	Dishwasher	Disposal
Compactor	Microwave	Indoor Grill	Cntrtop Range
Refrigerator	Freezer	Washer	Dryer
Wtr Treatment	None	Refrig-ENRGY STAR	Refrig-Wine Storage
Dryer-ENRGY STAR	Dishwr-ENRGYSTR	Washer-ENRGYSTR	Freezer-Upright
Wshr/DryerCombo	Vacuum System	VacumSys-Roughin	Vent Hood
Water Softener	Cooktp-ENRGYSTR	Range-ENRGYSTR	Water Instant Hot
Rngetp-ENRGYSTR	Oven-ENRGYSTAR	Other	

Master Bathroom? Yes No

Adult Community (55+ or similar)? Yes No

Room Dimensions / Features (Not Required)

Dimensions - Enter the length and width of each room. Example: Living Room: 20x12 **Level**

Features - Use Room Feature Codes from the chart below.

Living Room	_____	LivingRm	
		LivingRm	_____
Dining Room	_____	DiningRm	
		DiningRm	_____
Family Room	_____	FamilyRm	
		FamilyRm	_____
Kitchen	_____	Kitchen	
		Kitchen	_____
Master Bedroom	_____	MasterBed	
		MasterBed	_____
2nd Bedroom	_____	2ndBed	
		2ndBed	_____
3rd Bedroom	_____	3rdBed	
		3rdBed	_____
4th Bedroom	_____	4thBed	
		4thBed	_____
Laundry Room	_____	Laundry	
		Laundry	_____

Note: For "Other" rooms, include Other Room Names code from the chart below in the Features column.

Other 1	_____	Other 1	
		Other 1 Description	_____
Other 2	_____	Other 2	

Other 2 Description

Other 3

Other 3

Other 3 Description

Room Feature Codes (This is a list of all the room features available. These features are room-type specific.)

A-Bathroom - Full	V-Closet	X-French Doors	39-Dryer Hookup - Electric
B-Bathroom - Half	W-Closet/Cabinets - Custom Build	Y-Handicap Accessible	40-Dryer Hookup - Gas
12-Bathroom - 1/4	K-Flooring - Hardwood	Z-Handicap Equipped	41-Exterior Access
13-Bathroom - 3/4	L-Flooring - Stone/Ceramic Tile	2-Main Level	42-High Speed Internet Hookup
14-Bathroom - Double Vanity/Sink	M-Flooring - Wall to Wall Carpet	5-Kitchen Island	43-Laundry Chute
19-Bathroom - Tiled with Shower Stall	1-Flooring - Laminate	6-Jacuzzi/Whirlpool Soaking Tub	44-Open Floor Plan
20-Bathroom - Tiled with Tub	3-Flooring - Marble	8-Wet Bar	45-Paints & Finishes - Low VOC
21-Bathroom - Tiled with Tub & Shower	7-Flooring - Vinyl	10-Attic Access	46-Paints & Finishes - Zero VOC
22-Bathroom - with Shower Stall	9-Flooring - Wood	15-Bidet	47-Recessed Lighting
23-Bathroom - with Tub	N-Window(s) - Bay/Bow/Box	16-Low Flow Toilet	48-Remodeled
24-Bathroom - with Tub & Shower	4-Window(s) - Picture	17-Enclosed Shower - Fiberglass	49-Second Dishwasher
C-Fireplace	58-Window(s) - Stained Glass	18-Enclosed Shower - Plastic	50-Slider
D-Wood/Coal/Pellet Stove	O-Dining Area	25-Breakfast Bar/Nook	51-Stainless Steel Appliances
E-Skylight	P-Balcony/Deck	26-Cabinets - Upgraded	52-Steam/Sauna
F-Ceiling - Cathedral	Q-Balcony - Interior	27-Cable Hookup	53-Pot Filler Faucet
G-Ceiling Fan(s)	11-Balcony - Exterior	30-Chair Rail	54-Sunken
28-Ceiling - Beamed	R-Hot Tub/Spa	34-Country Kitchen	55-Wainscoting
29-Ceiling - Coffered	T-Pantry	35-Deck - Exterior	56-Walk-in Storage
H-Closet - Linen	U-Countertops - Stone/Granite/Solid	36-Double Vanity	57-Washer Hookup
I-Closet - Walk-in	32-Countertops - Paper Based	37-Dressing Room	59-Wine Chiller
J-Closet - Cedar	33-Countertops - Upgraded	38-Dryer Hookup - Dual	

Other Room Names 3-Letter Codes

1QB-1/4 Bath	CHL-Center Hall	GRM-Game Room	KIT-Kitchen	MUD-Mud Room	STU-Study
3QB-3/4 Bath	DEN-Den	GRT-Great Room	LAW-Inlaw Apt.	NUR-Nursery	SUN-Sunroom
APT-Accessory Apartment	EHL-Entry Hall	GRH-Green House	LDC-Living/Dining Room Combo	OFC-Office	VES-Vestibule
BTH-Bathroom	EXC-Exercise Room	HLP-Live-in Help Quarters	LIB-Library	PLY-Play Room	WIN-Wine Cellar
BED-Bedroom	FOY-Foyer	HMO-Home Office	LOF-Loft	SIT-Sitting Room	WRK-Workshop
BON-Bonus Room	GAL-Gallery	HMS-Home Office-Separate Entry	MED-Media Room	SMB-Second Master Bedroom	OTH-Other

Listing Options

Showing Remarks: Limited Service Listing - Please contact seller directly at (phone number) for all inquiries.

Addnl Showing Instructions

24 Hr Notice

Call Tenant

Lock Box

Accompnd Shwns

Appt Required

Pets Present

Public Remarks: (1,000 characters max., including punctuation and spaces).

Upload Photos

The upload function is for use with the online form only. Alternatively, please e-mail photos as attachments to djdemers1@gmail.com prior to activation of your listing.

Office Information

Listing Agent: Dan Demers

Listing Office: SellYourHomeServices.com

Cell: 774-265-0879

Office: 877-893-6566

MLS ID: BB923679

MA License: 009520103

By submitting this form, Owner(s) have verified the noted information and warrant(s) it to be accurate to the best of his / her (their) knowledge.

Upon submitting this form, you will be directed to the next step in the process.

Form Revised 6/16/15