

# Residential Listing Form

for Pennsylvania Listings (Trend MLS)

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## Overview

Step 1: Property Information Form

Step 2: [Acknowledge Receipt of PA Consumer Notice Form](#)

Step 3: [MLS Listing Agreement](#)

Step 4: [Provide Photos](#) (on Property Information Form or [here](#))

### Wrong Property Type?

- Residential
- [Multi-Family](#)
- [Land](#)
- [Rental](#)

[Click to Return to MLS Listing Processing - Home](#)

## Instructions

*Web Form: Required fields are marked with an \*. Your progress is saved automatically within your web browser. Press Submit button at the bottom to complete the form and continue to the next step.*

*PDF Form: Click "Print Form" at the bottom for a .pdf version. Required fields are highlighted in red. To save progress, click File -> Save As. E-mail completed form to [djdemers1@gmail.com](mailto:djdemers1@gmail.com), or fax to 877-893-6566.*

## Seller Information

Name	_____	Co-Owner	_____
Phone	_____		
E-mail	_____		
Other Contact Details	_____		
Address (if other than Property Address)	_____		
City	_____	State	_____
Zip	_____		

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## Property Listing Information

List Price	_____	For Sale Sign?	Yes No
Listing Start Date	_____	Is owner a licensed real estate broker / agent?	Yes No
Tax ID Number	_____		
Street Address	_____	Unit	_____

<b>City</b>	_____	<b>Zip</b>	_____
<b>Nearest Cross Street</b>	_____		
<b>Subdivision / Neighborhood</b>	_____	<b>School District</b>	_____
<b>Driving Directions</b>	_____		

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### Rooms

<b>Total Rooms</b>	_____	<b># Full Baths</b>	_____
<b># Half Baths</b>	_____		
<b># Bedrooms</b>	_____	<b>Property Age</b>	_____
<b>Dining Room?</b>	Yes No	<b>Family Room?</b>	Yes No

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### Room Dimensions / Living Levels

Required for all existing rooms.  
Dimensions Example: Living / Great Room: 20x12

<b>Living / Great Room</b>	_____	<b>Living Room Level</b>	
<b>Main Bedroom</b>	_____	<b>Main Bed Level</b>	
<b>2nd Bedroom</b>	_____	<b>2nd Bed Level</b>	
<b>3rd Bedroom</b>	_____	<b>3rd Bed Level</b>	
<b>4th Bedroom</b>	_____	<b>4th Bed Level</b>	
<b>Kitchen</b>	_____	<b>Kitchen Level</b>	
<b>Laundry Room</b>	_____	<b>Laundry Level</b>	
<b>Other 1</b>	_____	<b>Other 1 Level</b>	
		<b>Other 1 Description</b>	_____
<b>Other 2</b>	_____	<b>Other 2 Level</b>	
		<b>Other 2 Description</b>	_____
<b>Other 3</b>	_____	<b>Other 3 Level</b>	
		<b>Other 3 Description</b>	_____

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### School / Local Information

<b>High School</b>	_____	<b>Middle School</b>	_____
<b>Elementary School</b>	_____		

<b>Condo Association?</b>	Yes	<b>Home Owners Association?</b>	Yes
	No		No

<b>Recurring Fee</b>	_____	<b>Recurring Fee Frequency</b>	_____
		<b>One-Time Association Fee</b>	_____

**Lot and Building**

<b>Approximate Lot Dimensions</b>	_____	<b>County Assessed Value</b>	_____
<b>Present Zoning</b>	_____	<b>Approx. Acreage</b>	_____
<b>OR Land Sq.Ft.</b>	_____		
<b>Annual Taxes</b>	_____	<b>Tax Year</b>	_____
<b>New Construction?</b>	Yes No		

**Inclusions**

**Exclusions**

<b>Year Rehabbed</b>	_____	<b>Waterfront?</b>	Yes No
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<b>Adult (55+/62+) Community?</b>	Yes No	<b>Unit Floor (if applicable)</b>	_____
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<b>Pets Allowed?</b>	Yes No Yes w/ Restrictions	<b>Pet Restrictions (if applicable)</b>	_____
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[A friendly reminder - we recommend saving your progress at this time.](#)

**Additional Information (Required Fields)**

<b>Type of Ownership</b>		<b>Type</b>	
<b>Style</b>		<b>Design</b>	
<b>Accessibility Features</b>	Mobility Imp. Mods Hearing Imp. Mods	<b>Design</b>	Visually Imp. Mods No Mods / Unknown

**Kitchen**

<b>Cooking Fuel</b>	Gas	Electric	Propane	Other
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**Basement Type**

<b>Laundry Hook-Ups</b>	Main Floor Basement	Upper Floor Common / Shared	Lower Floor None
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**Fireplace Count**

**Primary Heating**

Oil	Gas	Electric	Heat Pump Gas Backup
Heat Pump Oil Backup	Heat Pump Electric Backup	Geothermal	Propane
Wood	Coal	Solar	Other Fuel
No Heat	Biofuel		

**Cooling**

Central Air	Wall / Window Units	None
Energy Efficient Cooling	Geothermal Pump	

**Hot Water System**

Oil	Gas	Electric
Propane	Solar	Summer / Winter Hook-up
Other	On Demand Hot Water	

**Sewer****Water****Exterior Material**

Aluminum / Steel	Vinyl	Stucco or similar
Wood	Brick	Stone
Log	Shingle	Other
Block	Asbestos	Synthetic Stucco

**Garage Spaces****Parking (excluding garage spaces)**

1 Car	2 Cars	3+ Cars
On Street	Driveway	Deeded/Assigned
Parking Lot	Permit	Private
Shared	Prepaid Parking	Parking Garage

**Swimming Pool****Additional Information (Not Required)**

All fields in this section are optional.

**Property Condition****Earliest Possession****Interior Features**

Security System	Skylight(s)	Cathedral / Vault Ceiling	9 FT+ Ceilings
Ceiling Fan(s)	Whole House / Attic Fan	Stained / Leaded Glass	Cable TV Wired
Whirlpool / Hot Tub	Sauna	Wood Stove	Central Vacuum
Sprinkler System	Air Filtration System	Water Treat System	Elevator
Second Kitchen	Exposed Beams	Wet / Dry Bar	Intercom
Bay Window	Stall Shower	Water Conserving Appl.	Energy Efficient Windows
Replacement Windows			

**Main Entrance**

Foyer / Vestibule	Center / Entrance Hall
Living / Great Room	Cath / Multi-Story Ceiling

**Main Bedroom Suite**

Whirlpool	Full Bath	Partial Bath
Dressing Room	Sitting Room / Area	Walk-In Closet(s)

<b>Other Rooms</b>	Sun / Florida Room	In-Law Suite	Den / Study / Lib / Office
	Great / Gath Room	Utility / Mud Room	Workshop
	Loft	Game / Media Room	Professional Office
	Retail / Comm Space		

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<b>Kitchen Fixtures</b>	Island Work Space	Pantry	Double Sink
	Cook Top	Built-in Range	Wall Oven
	Double Oven	Self-Cleaning Oven	Commercial Range
	Built-In Dishwasher	Built-In Refrigerator	Garbage Disposal
	Trash Compactor	EnrgyEfcAppliances	Built-In Microwave

<b>Attic</b>	Walk-Up	Pull Down Stairs	Access Panel
	Floored	Finished	Non-Usable

<b>Fireplace Details</b>	Brick	Marble	Stone
	Living / Great Room	Family Room	Main Bedroom
	Gas / Propane	Non-Function	Dining Room
	Kitchen		

<b>Flooring</b>	Finished Wood	Wall-Wall Carpet	Linoleum / Vinyl
	Tile	Stone	Marble
	Laminate		

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<b>Heat Delivery Method</b>	Hot Water	Hot Air	Steam	Radiators
	Baseboard	Radiant	Zoned	EnrgyEfcHt
	ProgTherm	Choice 2		

<b>Electrical System</b>	<60 Amps	60 Amps	100-150 Amps
	200-300 Amps	400+ Amps	Circuit Breakers
	Fuses		

<b>Foundation</b>	Stone	Concrete	Block/Brick	Built on Slab
	Pilings			

<b>Main Roof</b>	Flat	Pitched	Shingle	Metal / Tin
	Wood Shake	Slate	Tile	Asbestos

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<b>Porch / Deck</b>	Deck	Roof Deck	Patio	Porch
	Balcony	Breezeway		

<b>Exterior Features</b>	Sidewalks	Street Lights	Tennis Court(s)
	Hot Tub	Paddock	Riding Ring
	Lawn Sprinklers	Fencing	Satellite Dish
	Perm. Play Equip.	Underground Elec.	Dock
	Exterior Lighting	Boat Storage	Outside Shower

<b>Lot Description</b>	Corner	Cul-de-Sac	Irregular
	Flag Lot	Level	Sloping
	Open	Wooded	Golf View
	Front Yard	Rear Yard	Side Yard(s)
	Subdiv. Possible		

<b>Other Structures</b>	2nd House	Barn / Farm Bldg	Shed(s)
	2nd Garage	Greenhouse	Springhouse

### Financing

Conv.	FHA 203(b)	VA	USDA
Seller/Priv	Assum. Mort.	LeasePurch.	FHA 203(k)

### Building Faces

### Certifications

EnergyStar	HERS 90-100	HERS <90	LEED
GreenBuilding	Other		

## Listing Options

<b>Show Automated Valuation</b>	Yes	<b>Show Address on Listing</b>	Yes
	No		No

<b>Allow Comments on Listing</b>	Yes	<b>Buyer Broker Compensation</b>
	No	

<b>Showing Instructions</b>	Call To Show	24 Hr Notice	Tenant Occupied
	Combo Lockbox	Key Lockbox	Owner Present

Showing Remarks: Limited Service Listing - Please contact seller directly at (phone number) for all inquiries.

**Public Remarks: (1,000 characters max., including punctuation and spaces).**

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## Upload Photos

This section is for use with the online form only. Alternatively, e-mail photos as attachments to [djdemers1@gmail.com](mailto:djdemers1@gmail.com) prior to activation of your listing.

## Office Information

Listing Agent: Dan Demers	Listing Office: SellYourHomeServices.com
Cell: (774) 265-0879	Office: (877) 893-6566
PA License: SBR002012	MLS ID: 66923679

*By submitting this form, Owner(s) have verified the noted information and warrant(s) it to be accurate to the best of his / her (their) knowledge.*

*Upon submitting this form, you will be directed to the next step in the process.*

*Form Revised 6/21/15*